



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

1.4. FEEDBACK SYSTEM

1.4.1. & 1.4.2. FEEDBACK PROCESS AND ANALYSIS

**MINUTES OF THE GOVERNING BODY MEETING
2016-2017**



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
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MINUTES OF THE GOVERNING BODY MEETING

2016-2017



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SIVAKASI

MINUTES OF THE GOVERNING BODY MEETING HELD ON 05.08.2016

The Twentieth Governing Body Meeting was held on 05.08.2016 at 11.30 a.m. in
the Secretary's Room.

Members Present

❖ **Management Trust**

- Tmt. Thilagavathy Ravindran, President
- Thiru A. Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary & Correspondent
- Thiru C. Gunasingh, Member

❖ **Special Invitees**

- Thiru.S.Maheswaran,
- Tmt.Preethi Vasikaran

❖ **Nominees**

- Dr.A.A.Nambi, UGC Nominee
- Dr. V. Venkatraman, University Nominee
- Dr. S. Arivazhagan, Educationalist

❖ **Ex-Officio Member**

- Dr. (Mrs.) D. Sasireka, Principal

❖ **Senior Faculty**

- Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

❖ **Special Invitees from Faculty**

- Dr.(Mrs.) C.Devi Arockia Vanitha, Deputy Dean of Academic Affairs
- Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations
- Dr.(Mrs.)M.Murugalakshmi, Member Secretary

External experts unable to attend the meeting:

- Dr. (Mrs.) V. Indhumathy, State Government Nominee.



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MINUTES OF THE GOVERNING BODY MEETING

2016-2017

AGENDA

- ❖ Action Taken Report
- ❖ Research
- ❖ Awards Committee Meeting
- ❖ Budget 2016 – 2017
- ❖ UGC Grants
- ❖ Recommendations of Finance Committee
- ❖ Instruments Purchased
- ❖ Placement
- ❖ Awards and Achievements

BUSINESS TRANSACTED

- ❖ The meeting commenced at 11.30 a.m.
- ❖ The Principal cordially greeted and welcomed the eminent members of the Governing Body:
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ It was resolved to confirm the report on the action taken for the suggestions given by the members of the Governing Body in the previous meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the
 - ★ Students Strength
 - ★ Approval of Curriculum
 - ★ Research
 - ★ College with Potential for Excellence – Phase II
 - ★ Extension of Autonomy
 - ★ Board of Studies Meeting
 - ★ Awards Committee Meeting
 - ★ Academic Council Meeting



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**MINUTES OF THE GOVERNING BODY MEETING
2016-2017**

- ★ Examination and Evaluation
- ★ Budget 2016 – 2017
- ★ UGC Grants
- ★ Recommendations of Finance Committee
- ★ Other Matters for Approval
- ★ Infrastructure
- ★ Instruments Purchased
- ★ Placement
- ★ Awards and Achievements

◆ The following were approved by the Governing Body:

- ☆ Syllabi of II and III B.Sc. Mathematics (CA), II M.Com.(B.T.), II M.Com.(CA), II M.Com.(HRD), II M.A. History and B.C.A.
- ☆ Minutes of the IQAC Meeting held on 22.07.2016 regarding UGC Regulations – M.Phil / Ph.D.
- ☆ AQAR 2015 – 2016
- ☆ A remodeled programme M.Sc. (CS & IT) to M.Sc. Computer Science.
- ☆ PG elective CSIR-UGC NET Prelims for II PG students
- ☆ Job-Oriented Course- Stenography.
- ☆ New Certificate Programmes : Vocational English, Basics of Film Studies, Vermicomposting and Women's Clothing
- ☆ Add-On Courses through YWED: Soft Toy Making, Painting, Handicrafts and Surface Embellishment
- ☆ Revision of Honorarium for examination related work
- ☆ Revised Budget for the financial year 2016-2017



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MINUTES OF THE GOVERNING BODY MEETING

2016-2017

◆ The following appreciations were made:

- ☆ The Principal briefed the gathering about the placement training programme (STRIPLINGS) being given to final year UG Students and the effort was appreciated by Dr.A.A.Nambi, UGC Nominee.
- ☆ Inception of Young Women Entrepreneurship Development Centre (YWED) was appreciated.

◆ The following suggestions were made:

- It was unanimously suggested to appoint an experienced Professional Student Counselor on part-time basis to address the multifarious challenges in the personality development of students.
- Dr.A.A.Nambi suggested that contact can be established with Dr.Solomon, Member, British Council, who is associated with the Business English Programme of Stella Maris College to upgrade the BEC Programme to the progressive levels.
- Suggestion was made to widen the commercial scope of the Entrepreneurial activity of Mushroom Cultivation and Bio-Fertilizers production done by the Department of Botany by launching the end products in market.
- Dr. S. Arivazhagan recommended that in addition to UGC, alternative sources of grants for funding research projects should be looked forward to.
- Thiru A. Tenzing, Member, evinced keen interest in allocating seed money from the Management towards the viable projects of faculty members after proper scrutiny.
- Two-day workshop can be convened to sensitize Faculty members about the art of proposal writing and to impart hands- on training in order to attract DST funding.
- It was proposed by the members of the Governing Body to request UGC to sanction an additional financial support of ₹ 2 lakhs every year under Autonomy Grant for having introduced NCC as Non-major Elective courses under regular curriculum to under-graduate students from the academic year 2013-14.



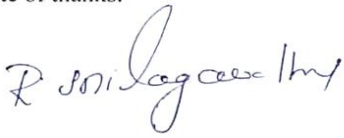




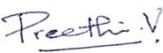

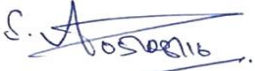
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2016-2017**

- Thiru C. Gunasingh, Member, stressed on the demand for Night dress among women in the neighbourhood and encouraged tapping it through the efforts of the Young Entrepreneurs budding from the institution.
- Suggestion arose to conduct an Idea Contest among the students to identify viable Entrepreneurial projects and to support them in the form of Men, Money, Materials, Methods and Machines so that the innovative products can be launched in the market.

Mrs. Aruna Ashok, Secretary, proposed the vote of thanks.

- Tmt. Thilagavathy Ravindran, President 
- Thiru A. Tenzing, Vice-President 
- Tmt. Aruna Ashok, Secretary & Correspondent 
- Thiru C. Gunasingh, Member 
- Thiru.S.Maheswaran, 
- Tmt.Preethi Vasikaran 
- Dr. V. Venkatraman, University Nominee 
- Dr. S. Arivazhagan, Educationalist 



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**MINUTES OF THE GOVERNING BODY MEETING
2016-2017**

➤ Dr. (Mrs.) D. Sasireka, Principal

D. Sasireka

➤ Dr.A.A.Nambi, UGC Nominee

A.A. Nambi

➤ Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs

T. Palaneeswari

➤ Mrs. E.Ponmalar, Controller of Examinations

E. Ponmalar

➤ Dr.(Mrs.) C.Devi Arockia Vanitha, Dean of Academic Affairs

COAU 5/8/16

➤ Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

S. Pethanachi Selvam

➤ Dr.(Mrs.)M.Murugalakshmi, Member Secretary.

M. Murugalakshmi 5/8/16



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MINUTES OF THE GOVERNING BODY MEETING

2016-2017



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SIVAKASI

MINUTES OF THE GOVERNING BODY MEETING HELD ON 28.02.2017

The Twenty First Governing Body Meeting was held on 28.02.2017 at 10.30 a.m.
in the Secretary's Room.

MEMBERS PRESENT

❖ **Management Trust**

- Tmt. Thilagavathy Ravindran, President
- Thiru A. Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary & Correspondent
- Thiru C. Gunasingh, Member

❖ **Special Invitees**

- Thiru.S.Maheswaran,
- Tmt.Preethi Vasikaran

❖ **Nominees**

- Dr.A.A.Nambi, UGC Nominee
- Dr. V. Venkatraman, University Nominee

❖ **Ex-Officio Member**

- Dr. (Mrs.) D. Sasireka, Principal

❖ **Senior Faculty**

- Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

❖ **Special Invitees from Faculty**

- Dr.(Mrs.) C.Devi Arockia Vanitha, Deputy Dean of Academic Affairs
- Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations
- Dr.(Mrs.)M.Murugalakshmi, Member Secretary

AGENDA

- ❖ Action Taken Report
- ❖ Research
- ❖ Awards Committee Meeting
- ❖ Programmes to be introduced



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MINUTES OF THE GOVERNING BODY MEETING

2016-2017

- ❖ Budget 2017 – 2018
- ❖ UGC Grants
- ❖ Recommendations of Finance Committee
- ❖ Instruments Purchased
- ❖ Placement
- ❖ Awards and Achievements

BUSINESS TRANSACTED

- ❖ The meeting commenced at 10.30 a.m.
- ❖ The Principal cordially greeted and welcomed the eminent members of the Governing Body.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ It was resolved to confirm the report on the action taken for the suggestions given by the members of the Governing Body in the previous meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the
 - ★ Students Strength
 - ★ Revision of Curriculum
 - ★ Research
 - ★ College with Potential for Excellence – Phase II
 - ★ Extension of Autonomy
 - ★ Awards Committee Meeting
 - ★ Examination and Evaluation
 - ★ Budget 2017 – 2018
 - ★ UGC Grants
 - ★ Recommendations of Finance Committee
 - ★ Infrastructure
 - ★ Instruments Purchased
 - ★ Placement
 - ★ Awards and Achievements
- ❖ The following were approved by the Governing Body:
 - ☆ The expenditure of the Autonomy grant for the year 2016-17.
 - ☆ Proposed Autonomy Budget for the financial year 2017-2018



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2016-2017

- ☆ Minutes of the IQAC Meeting held on 02.09.2016 regarding Rules and Regulations to be followed by Research Guides and Research Awardees.
- ☆ Minutes of the IQAC Meeting held on 14.02.2017 where in evaluation methods for the scrutiny of Best Outgoing Student were discussed.
- ☆ Minutes of the Meeting of CDDC held on 22.02.2017 regarding re-designing of curriculum and revision of M.Phil syllabi for those who join from June 2017.
- ☆ Syllabus of the course 'Femme Attire' introduced by the Department of Botany.
- ◆ The following appreciations were made:
 - ☆ Members of the Governing Body unanimously appreciated the CPE – Phase II grant of Rs. 1.25 Crores.
 - ☆ Applauded the members of faculty who qualified TNSET
 - ☆ Commended on the Minor Research Project grants received by five faculty members.
 - ☆ Best Paper Award won by Dr.U.Umadevi, Assistant Professor of Botany, for her presentation at 18th International Conference on Live-stock Farming Medicine and Management, London was highly honoured.
 - ☆ Initiatives taken by Young Women Entrepreneurship Development Centre (YWED) to provide the students with entrepreneurial orientation with the motive of making them employable were appreciated.
 - ☆ Appreciated the Entrepreneurial activities of the Department of Botany for having provided the platform for the students to exhibit and sell their products (Mushroom and Vermi-compost).
 - ☆ Appreciated the course titled 'Femme Attire' which covers the sewing procedure for ladies wear such as Blouse, Chudithar and Salwar.
 - ☆ Appreciated the performance of students in Inter-collegiate competitions organized at different colleges, where in our students have won over-all Shield
- ◆ The following suggestions were made:
 - Suggested to include skill based content in the curriculum during syllabus revision focusing on instilling in students a range of transferable skills.



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- Suggested to familiarise the students in preparing Entrepreneurial projects and to create awareness among them about the financial assistance available to women entrepreneurs.
- Suggested to look forward to the alternative sources of grants for funding research projects.
- Suggestion arose to organize Faculty Development Programme to impart hands-on training about the art of proposal writing.

Mrs. Aruna Ashok, Secretary, proposed the vote of thanks.

➤ Tmt. Thilagavathy Ravindran, President

R. Thilagavathy

➤ Thiru A. Tenzing, Vice-President

A. Tenzing

➤ Tmt. Aruna Ashok, Secretary & Correspondent

A. Aruna

➤ Thiru C. Gunasingh, Member

C. Gunasingh

➤ Thiru.S.Maheswaran,

S. Maheswaran

➤ Tmt.Preethi Vasikaran

Preethi V.

➤ Dr. V. Venkatraman, University Nominee

V. Venkatraman



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2016-2017

➤ Dr. (Mrs.) D. Sasireka, Principal

D. Sasireka

➤ Dr. A. A. Nambi, UGC Nominee

A. A. Nambi

➤ Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs

T. Palaneeswari

➤ Mrs. E. Ponmalar, Controller of Examinations

E. Ponmalar

➤ Dr. (Mrs.) C. Devi Arockia Vanitha, Dean of Academic Affairs

C. Devi Arockia Vanitha

➤ Dr. (Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

S. Pethanachi Selvam

➤ Dr. (Mrs.) M. Murugalakshmi, Member Secretary.

M. Murugalakshmi